



**CITY OF PETERBOROUGH  
ACADEMY  
SPECIAL SCHOOL**

**Executive Principal:** Mrs T Ydlibi  
**Head of School:** Mrs L Ives

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@CoPASSgat

Wednesday 26 September 2018

To all Parents/Carers of Secondary pupils

Dear Parents/Carers,

**Autumn Term 1 Secondary Parent's Afternoon – Wednesday 17<sup>th</sup> October 2018**

We would like to offer you the opportunity to meet with your child's form tutor before our half term break. The focus of this Parents' Afternoon will be to discuss how your child has settled into their new timetable, individual schedule and school routine.

Our staff will be available from 3pm – 6pm on the above date. Please select a preferred time slot to meet with your form tutor by completing the slip below and returning it to school by Thursday 4<sup>th</sup> October 2018. Appointments will be for 15 minutes and refreshments will be available while you wait.

There will be an opportunity to meet with subject teachers later in the academic year.

Confirmation of your appointment time will be made by Wednesday 10<sup>th</sup> October, via the home school diary.

On the day, please may we ask those of you arriving before 3.30pm to park off site as space is very limited and this will also coincide with dismissal of pupils from both schools. However, for anybody arriving after 3.30pm, please feel free to park on site.

Please then report to reception on arrival where you will be signed in and directed to the hall.

Yours sincerely

Mr J Hill  
**Deputy Principal**

**Autumn Term 1 Secondary Parent's Afternoon – Wednesday 17<sup>th</sup> October 2018**

**Please return to Form Tutors by Thursday 4<sup>th</sup> October 2018.**

I would like to attend the **Autumn Term 1 Parent's Afternoon for Secondary on Wednesday 17<sup>th</sup> October** and would prefer my chance to talk to the Form Tutor within the following time period:

3 - 3.30pm	<input type="checkbox"/>	3.30 - 4pm	<input type="checkbox"/>	4 - 4.30pm	<input type="checkbox"/>
4.30 - 5pm	<input type="checkbox"/>	5 - 5.30pm	<input type="checkbox"/>	5.30 - 6pm	<input type="checkbox"/>

Pupil Name.....

Signed.....

***The City of Peterborough Academy Special School is part of the Greenwood Dale  
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