



CITY OF PETERBOROUGH ACADEMY SPECIAL SCHOOL

Executive Principal: Mrs T Ydlibi
Head of School: Mrs L Ives

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@CoPASSgat

Wednesday 26 September 2018

To all Parents/Carers of Primary pupils

Dear Parents/Carers,

Autumn Term 1 Primary Parent's Afternoon – Tuesday 16th October 2018

We would like to offer you the opportunity to meet with your child's class teacher before our half term break. The focus of this Parents' Afternoon will be to discuss how your child has settled into their new class, their timetable, individual schedule and school routine.

Staff will be available from 3pm – 6pm. Please select a preferred time slot to meet with your class teacher by completing the slip below and returning it to school by Thursday 4th October 2018. Appointments will be for 15 minutes and refreshments will be available while you wait.

Confirmation of your appointment time will be made by Wednesday 10th October, via the home school diary.

On the day, please may we ask those of you arriving before 3.30pm to park off site as space is very limited and this will also coincide with dismissal of pupils from both schools. However, for anybody arriving after 3.30pm, please feel free to park on site.

Please then report to reception on arrival where you will be signed in and directed to the hall.

Yours sincerely

Mrs L Ives
Head of School

Autumn Term 1 Primary Parent's Afternoon – Tuesday 16th October 2018

Please return to your Class Teacher by Thursday 4th October 2018.

I would like to attend the **Autumn Term 1 Parent's Afternoon for Primary on Tuesday 16th October** and would prefer my chance to talk to the Class Teacher to be within the following time period:

3 - 3.30pm	<input type="checkbox"/>	3.30 - 4pm	<input type="checkbox"/>	4 - 4.30pm	<input type="checkbox"/>
4.30 - 5pm	<input type="checkbox"/>	5 - 5.30pm	<input type="checkbox"/>	5.30 - 6pm	<input type="checkbox"/>

Pupil Name.....

Signed.....

***The City of Peterborough Academy Special School is part of the Greenwood Dale
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