



Ref:SM/CS/KB/PhaseLeader

Friday 16 September 2022

Dear Parents and Carers,

RE: CHANGES TO CLASS ORGANISATION AND THE PHASE LEADER ROLE

As part of our steps to make positive changes at the academy we have divided the academy into phases, each with their own leader. There are a number of classes within each phase, and they are classes of similar aged students.

The Phase Leader is a member of the Senior Leadership Team and will oversee your child's education. They will be teaching within the phase, supporting teachers with meeting the students' needs and leading enrichment provision. They will also lead your child's Annual Review.

Communication

As you know we have introduced Class DOJO to improve the day-to-day communication about the academy day. Within DOJO there is the opportunity to send private messages to your class teacher. Your child's teacher can also be contacted on the academy telephone number or by email. They are also available for face-to-face conversations at the start and end of the academy day. Please be aware that our teachers are in class for 90% of the week and therefore will not be able to reply immediately. They are your first point of contact for any questions or concerns. If any concerns need to be escalated, you should speak to your Phase Leader. Further to this you can contact Charlie Smith, Principal at the academy. Any concerns which still cannot be resolved can then be further escalated to myself.

Class	Teacher(s)	Support staff
Primary Phase Leader: Mr Spalding nspalding@medeshamstedeacademy.org		
Green Class	Ms Travers jtravers@medeshamstedeacademy.org	Primary Phase Mrs Plant Miss Jones Mrs Bird Miss Ali Miss Bovis Mrs Jordan Mrs Virgin Miss Isaacs Mrs Ablett
Orange Class	Miss Webster twebster@medeshamstedeacademy.org	
Red Class	Mrs Miteva lmiteva@medeshamstedeacademy.org	
Pink Class	Mrs Crosbie lcrosbie@medeshamstedeacademy.org	
Aqua Class	Mr English menGLISH@medeshamstedeacademy.org	

Medeshamstede Academy is part of the Greenwood Academies Trust Group of Academies

The Greenwood Academies Trust is a company limited by guarantee, registered in England and Wales, registered number 06864339.

A list of Directors is available for inspection at the registered office, Greenwood House, Private Road No 2, Colwick Quays Business Park, Nottingham NG4 2JY.

Further information about us is available at <http://www.greenwoodacademies.org>

Middle Phase Leader: Mrs Johnson Sjohnson@medeshamstedeacademy.org		
Purple Class	Mrs Naysmith Mnaysmith@medeshamstedeacademy.org	<u>Middle Phase</u> Miss Halani Mrs Watson Mrs Salcede Mrs Coldham Mrs Abdelli Mrs Bibi Mr Fernandes Mrs Bentley Mrs Renis
Lime Class	Miss Wincott Hwincott@medeshamstedeacademy.org	
Teal Class	Mr Whitlingum Cwhitlingum@medeshamstedeacademy.org	
Yellow Class	Miss Tomlinson Ktomlinson@medeshamstedeacademy.org	
Blue Class	Mr Sludds Msludds@medeshamstedeacademy.org	
Upper Phase Leader: Mr Jones Jjones@medeshamstedeacademy.org		
Emerald Class	Mrs Kauser Rkauser@medeshamstedeacademy.org	Mrs Townsend
Fuchsia Class	Miss Callis Dcallis@medeshamstedeacademy.org	Mr Ringrose
Lilac Class	Mrs Knight Kknight@medeshamstedeacademy.org	Miss Haider
Turquoise Class	Miss Morrison Nmorrison@medeshamstedeacademy.org	Miss Stoilkova Miss Lockwood

If you have any questions, or concerns, then please do not hesitate to contact me.

Yours Sincerely,



Sarah Martin
Executive Principal

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