

Executive Principal: Mrs T Ydlibi Head of School: Mrs L Ives

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Wednesday 12 June 2019

To all Parents/Carers of pupils in Classes 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19

Dear Parents/Carers.

Summer Term 2 Secondary Parents' Afternoon – Tuesday 25th June 219

We would like to offer you the opportunity to meet with your child's teachers to share with you their academic progress.

Staff will be available from 2pm - 6pm and we would ask that you please select a preferred time slot and the teachers with which you wish to meet. There will also be the opportunity to meet with your child's form tutor. Please complete and return the attached slip by Friday 14th June. Appointments will be for 10 minutes and made on a first come first served basis. Although every effort will be made to give you your preferred times, we cannot offer a guarantee.

The appointments will be held in the subject classrooms, refreshments will be available in the corridor areas and we will also have examples of exemplary work on display that you are welcome to look at and enjoy while you wait.

Parents/Carers who wish to take their child home following their meetings may do so. Where appropriate, please ensure you advise transport of this change in arrangements.

Confirmation of your arranged slot will be made via email by Thursday 20th June and also confirmed via the home school diary on Friday 21st June.

On the day, parking space on site is very limited until 3.45pm. Please may we therefore ask parents and carers to park off-site. We do however have disabled parking on-site for those that need it. For anybody arriving after 3.45pm, parking on site will be more readily available.

Please report to reception on arrival where you will be signed in and directed to the classrooms.

Yours sincerely

Mrs T Ydlibi **Executive Principal** Mrs L Ives

Head of School





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For pupils in Classes 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19 $\,$

Please return to Mrs Edwards on Reception by Friday 14th June 2019

I would like to attend the Summer Term 2 Secondary Parents' Afternoon on Tuesday 25th June and would prefer the below options.

Preferred Times	
2pm - 3:30pm	
2:30 - 4pm	
3pm - 4:30pm	
3:30 - 5pm	
4 - 5:30pm	
<u>Teachers</u>	
Maths (Mrs Smith for classes 17+)	
Maths (Mrs Humphreys for Class 16)	
English (Mr Allen for classes 16+)	
Cooking (Mrs Walker)	
Science (Mrs Rankine)	
Art accreditation (Miss Thulbourn)	
Drama accreditation (Miss Thulbourn)	
DT accreditation (Ms Naysmith)	
IT (Mr Eames)	
PE (Miss Pavey)	
History / Geography accreditation (Miss Pullen-Webb)	
ASDAN accreditation (Miss Callis)	
PSE accreditation (Miss Wincott)	
Projects accreditation (Miss Callis)	
Form Tutor	
(To discuss and co-produce the Positive behaviour support plans)	
Pupil Name	
Signed	Dated
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