



Thursday 09 January 2020

To all Parents / Carers of Primary and Transition Class Children

Dear Parent/Carer,

Primary and Transition Class Community Café – Thursday 16th January 2020

We would like to invite you all to our next community café which is on Thursday 16th January 2020.

On this occasion we will be raising money for some new sensory play toys for the school and we welcome your help in raising money to go towards buying some new ones.

We invite both parents and staff, that are able, to provide cakes for the café. To help us plan, we kindly ask that cakes are brought into school on Wednesday 15th January, which will enable us to raise more money for these worthy causes. We politely remind you of our “no nut” policy.

These events are very popular and we have a fantastic number of parents attend. Due to health and safety reasons we have to limit cafés to only those who have confirmed that they will attend. If additional people arrive we may, unfortunately, have to turn them away as we must ensure we are within the safe number of visitors allowed in our school.

This café will be hosted by our Dragonfly Class children and will take place between 9.30am and 11am. Each class will be invited to come along at the times shown below and we invite all children to bring in £1 to enable them to buy a cake and a drink, if they wish.

09:30 – 09:50 = Busy Bee Class

09:50 – 10:15 = Hedgehog and Hawk Classes

10.15 – 10.40 = Squirrel, Owl and Mouse Classes

10:40 – 11:00 = Dragonfly and Rabbits Classes

We would also like to invite parents and carers to attend at the time of their child’s class. If you are unable to attend at that time, please indicate on the reply slip your preferred attendance time and we will ensure that your child is able to attend at the same time.

As parking spaces on site are limited, please may we ask parents and carers to park off-site. We do have disabled parking on-site for those that need it.

To help us plan for this event, please complete the attached slip and return it to Mrs Edwards on our reception by Tuesday 14th January 2020.

Yours sincerely

Mrs T Ydlibi
Executive Principal

Mrs L Ives
Head of School and SENCO

*Medeshamstede Academy is part of the Greenwood Dale Foundation Trust
Group of Academies*



Primary and Transition Classes Community Café – Thursday 16th January 2020

Please return this slip to Mrs Edwards on Reception by Tuesday 14th January 2020

I/We **would like** to attend the above event at the time shown below. There will be _____ of us Attending and our names are printed below (Maximum of 3 attendees per child)

Attendee 1:

Attendee 2:

Attendee 3:

I/We **are unable** to attend the above event

Please Tick Café Time Slot for your Class OR your alternative Café Time Slot

- 09:30 – 09:50 = Busy Bee Class
- 09:50 – 10:15 = Hedgehog and Hawk Classes
- 10.15 – 10.40 = Squirrel, Owl and Mouse Classes
- 10:40 – 11:00 = Dragonfly and Rabbit Classes

Alternative Café Time Slot

I/we am unable to attend at my child's allotted time and would like to attend at _____

Child's Name.....

Child's Class

Signed Parent/Carer Date

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