

Executive Principal: Mrs T Ydlibi Head of School: Mrs L Ives

> Reeves Way Peterborough PE1 5LQ

Tel: 01733 821403

Thursday 27 February 2020

Email: admin@medeshamstedeacademy.org Website: www. medeshamstedeacademy.org @MedeshamstedeAc

To all Parents / Carers of Children in Classes 10 – 20

Dear Parent/Carer,

Community Café for children in Classes 10 – 20: Wednesday 11th March 2020

We would like to invite you all to our next community café which is on Wednesday 11th March 2020.

On this occasion we will be raising money for some new sensory play toys for the school and we welcome your help in raising money to go towards buying some new ones.

We invite both parents and staff, that are able, to provide cakes for the café. To help us plan, we kindly ask that cakes are brought into school on Tuesday 10th March 2020, which will enable us to raise more money for these worthy causes. We politely remind you of our "no nut" policy.

These events are very popular and we have a fantastic number of parents attend. Due to health and safety reasons we have to limit cafés to only those who have confirmed that they will attend. If additional people arrive we may, unfortunately, have to turn them away as we must ensure we are within the safe number of visitors allowed in our school.

This café will be hosted by our Class 10 children and Miss Callis and will take place between 9.30am and 11am. Each class will be invited to come along at the times shown below and we invite all children to bring in £1 to enable them to buy a cake and a drink, if they wish.

09:30 - 10:00 = Classes 10, 11 and 1310:00 - 10:30 = Classes 12, 14 and 1710:30 - 11:00 = Classes 18, 19 and 20

We would also like to invite parents and carers to attend at the time of their child's class. If you are unable to attend at that time, please indicate on the reply slip your preferred attendance time and we will ensure that your child is able to attend at the same time.

As parking spaces on site are limited, please may we ask parents and carers to park off-site. We do have disabled parking on-site for those that need it.

To help us plan for this event, please complete the attached slip and return it to Mrs Edwards on our reception by Wednesday 4th March 2020.

Yours sincerely

Mrs T Ydlibi Executive Principal

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Mrs L Ives Head of School and SENCO



Medeshamstede Academy is part of the Greenwood Dale Foundation Trust Group of Academies

The Greenwood Academies Trust is a company limited by guarantee, registered in England and Wales, registered number 06864339. A list of Directors is available for inspection at the registered office, Greenwood House, Private Road No 2, Colwick Quays Business Park, Nottingham NG4 2JY. Further information about us is available at http://www.greenwoodacademies.org

Community Café for children in Classes 10 – 20: Wednesday 11th March 2020

Please return this slip to Mrs Edwards on Reception by Wednesday 4th March 2020

☐ I/We **would like** to attend the above event at the time shown below. There will be ______ of us Attending and our names are printed below (Maximum of 3 attendees per child)

Attendee 1:

Attendee 3:

I/We are unable to attend the above event

Please Tick Café Time Slot for your Class OR your alternative Café Time Slot

09:30 – 10:00 = Classes 10, 11 and 13

□ 10:00 – 10:30 = Classes 12, 14 and 17

□ 10:30 – 11:00 = Classes 18, 19 and 20

Alternative Café Time Slot

I/we am unable to attend at my child's allotted time and would like to attend at _____

Child's Name	
Child's Class	
Signed Parent/Carer	Date



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