

Executive Principal: Mrs S Martin

Principal: Miss C Smith

Reeves Way Peterborough PE1 5LQ

Tel: 01733 821403

Email: admin@medeshamstedeacademy.org **Website:** www. medeshamstedeacademy.org

@MedeshamstedeAC

Ref:CS/ParentsEvening Dec 22

Thursday 24 November 2022

Dear Parent/Carer,

Autumn Term Parent's Evening – Thursday 8th December 2022

We would like to offer you the opportunity to come into school and meet with your child's class teacher before our Christmas break. The focus of this Parents' Evening will be to discuss your child's progress and provide an opportunity to look at your child's books and work.

Appointments will be for 15 minutes and teachers will be available from 3.30pm, on Thursday 8th December, with the last appointment being at 5.45pm.

Please use the link below to choose your time preference. Please may we ask that you complete this no later than Monday 5th December to allow teachers to confirm your allocated appointment by Tuesday 6th December.

On the day, please may we ask those of you arriving before 3.30pm to park off site, as space is very limited and this will also coincide with dismissal of pupils from both schools. However, for anybody arriving after 3.30pm, please feel free to park on site. We do have disabled parking on-site for those that need it.

Please then report to reception on arrival where you will be signed in and directed to your meeting place.

Whilst you're in school, a table-top sale will be taking place in the hall, where families can buy pre owned books, uniform and coats.

https://forms.office.com/Pages/ResponsePage.aspx?id=WnSRoNi3ek2yphNZBT1FEHbg7M6pxepOoW4p5Ajfc4tUME9RMkNPTIFMWUJGQThZNVZZVDJZSFFZWC4u

Yours sincerely

Miss C Smith

Principal