

Introduction

This policy statement sets out the Academy's arrangement for managing the access of providers to pupils at the academy for the purpose of giving them information about the provider's education or training courses/opportunities. This complies with the legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

Pupils in Years 8 – 11 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities as part of our Careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses.

Provider access requests

Procedure

A provider wishing to request access should contact **Mrs Smith** on:

Telephone: (Via main reception) 01733 821403

Email: Careers@medeshamstedeacademy.org

Opportunities for access

A number of events in the Academy's careers programme will offer providers an opportunity to come into the Academy to speak to pupils and their parents and/if appropriate.

Premises and facilities

The Academy will make the main hall, classrooms and other rooms available for discussions between the providers and the pupils, as appropriate to the activity. The Academy will also make available ICT facilities. This will all be discussed and agreed in advance of the visit with the Future Education and Employment Lead.

Providers are welcome to leave copies of their prospectus or other relevant course literature.

Safeguarding

The Academy Policy on Safeguarding sets out the approach to allowing providers into the Academy as visitors to talk to our pupils.

At **Medeshamstede Academy** we assess the impact of our careers programme on our students by using the COMPASS tool on an annual basis, aligning our strategy with the 8 Gatsby Benchmarks for good Careers provision, assessing student destination data and working towards a professional accreditation in Careers Education, Information, Advice and Guidance.

Review Date: **March 2019**

Next review due: **March 2021**